

Kentucky State Board of Hairdressers and Cosmetologist

Board Meeting Minutes

May 5, 2014

The meeting of the Kentucky State Board of Hairdressers and Cosmetologists was called to order on Monday, May 5, 2014, at 9:00AM by Chair Bea Collins. The meeting was held at the office of the Board, 111 St. James Court, Frankfort, KY 40601. The members present were Bea Collins, Kay Swanner, Becky Taylor, Diana Ross, and Jack Riley. Charles Lykins, Administrator, was also present. Cheryl Lalonde, AAG, was present.

Becky Taylor made a motion to approve the Agenda. Jack Riley seconded the motion and the motion carried unanimously.

Becky Taylor made a motion to approve the Additional Items. Diana Ross seconded the motion and the motion carried unanimously.

Diana Ross made a motion to approve the Minutes from the April 7, 2014 Board Meeting. Kay Swanner seconded the motion and the motion carried unanimously.

Kay Swanner made a motion to approve the Financial Statements from March 2014. Diana Ross seconded the motion and the motion carried unanimously.

Kay Swanner made a motion to approve the Recap Statements from March 2014. Diana Ross seconded the motion and the motion carried unanimously.

Communication

There was no communication to consider.

Requests

Cheryl Rayborn – Becky Taylor made the motion to deny the request for an instructor exam past the twenty-four month limit required by 201 KAR 12:045, Section 3. Diana Ross seconded the motion and the motion carried unanimously.

DaMika Sheckles - Becky Taylor made the motion to deny the request for an instructor exam past the twenty-four month limit required by 201 KAR 12:045, Section 3. Diana Ross seconded the motion and the motion carried unanimously.

Amber Southworth – Kay Swanner made a motion to approve the extension request with the condition that she must examine by June 2014. Kay Swanner seconded the motion and the motion carried unanimously.

Kristy Anderson – Becky Taylor made a motion to approve the extension request with the condition that she must submit proof of progress from the salon owner supervising the apprenticeship in order to renew her license and she must examine by December 2014. Jack Riley seconded the motion and the motion carried unanimously.

Kayla Collins – Becky Taylor made a motion to approve the extension request with the condition that she must submit proof of progress from the salon owner supervising the apprenticeship in order to renew her license and she must examine by September 2014. Kay Swanner seconded the motion and the motion carried unanimously.

Felony Convictions

Shonna Shirley – Diana Ross made a motion to approve. Kay Swanner seconded the motion and the motion carried unanimously.

Kimberly Dame – Becky Taylor made a motion to approve. Diana Ross seconded the motion and the motion carried unanimously.

Megan McClanahan – Kay Swanner made a motion to approve. Diana Ross seconded the motion and the motion carried unanimously.

New Business

Approve hearing date for Regency School of Hair Design – Becky Taylor made a motion to approve the following for proposed hearing dates: August 18th through the 20th or September 22nd through the 23rd. Kay Swanner seconded this motion and the motion carried unanimously.

Approve scheduled number of applicants to examine each month – Becky Taylor made a motion to approve the number of applicants to be scheduled at forty-four beginning in September. Kay Swanner seconded that motion and the motion carried unanimously.

Becky Taylor made a motion to only examine re-take applicants on the day of the Board Meeting. Diana Ross seconded that motion and the motion carried unanimously.

Additional Items

Case – Becky Taylor made a motion for the attorney to draft a Complaint and Notice of Hearing. Jack Riley seconded the motion and the motion carried unanimously.

Jack Riley made a motion for a special board meeting next Monday, May 12, 2014, at 12:00 pm, to review the Complaint. Becky Taylor seconded the motion and the motion carried unanimously.

Unfinished Business

There was no Unfinished Business to consider.

Cases

Becky Taylor made a motion to go into closed session pursuant to KRS 61.810 (1) (c) & (j) to discuss proposed or pending litigation and to deliberate regarding individual adjudications. Diana Ross seconded the motion and the motion carried unanimously.

Becky Taylor made a motion to go into open session. Diana Ross seconded the motion and the motion carried unanimously

Case 1 – Becky Taylor made a motion to dismiss. Jack Riley seconded the motion and the motion carried unanimously.

Case 2 – Becky Taylor made a motion to dismiss. Jack Riley seconded the motion and the motion carried unanimously.

Case 3 – Becky Taylor made a motion to dismiss. Jack Riley seconded the motion and the motion carried unanimously.

Case 4 - Becky Taylor made a motion to table the request pending a continued investigation. Jack Riley seconded the motion and the motion carried unanimously.

Case 5 – Becky Taylor made a motion to issue an Agreed Order to the owner with a \$250 fine for a first offence of operating a salon without a licensed manager. Jack Riley seconded the motion and the motion carried unanimously. The Board decided there was insufficient evidence on the charge of failing to post licenses.

Case 6 – Becky Taylor made a motion to: send a cease and desist letter to the unlicensed person; send an inquiry letter to the person whose license was being used by the unlicensed person; and issue an Agreed Order with a \$500 fine to the owner/manager for a second offense of an unlicensed person working in the salon. Jack Riley seconded the motion and the motion carried unanimously.

Case 7 – Becky Taylor made a motion for the attorney to draft a Complaint. Jack Riley seconded the motion and the motion carried unanimously.

Adjournment

Becky Taylor made a motion to adjourn the meeting at 10:15 a.m. Diana Ross seconded the motion and the motion carried unanimously.